

**Codman Academy Charter Public School  
Board of Trustees**

**September 2, 2025**

**5:00 PM**

**[Virtual Only, join us via Zoom:](#)**

**Meeting ID: 345 188 1883**

**Passcode: board**

***Attendees: Jen Eddington, Derrick Ciesla, Sebastian Hamilton, Dr. Yves Salomon-Fernandez, Ibrahim Wanu, Regina Campbell-Malone, Dawn***

***Other Attendees:***

**Agenda**

- I. Call to Order**
  - Action Item: Approve minutes from [July 29, 2025](#)
  - Yves regina 100% approval.
- II. General Public Comment**
  - No public comment
- III. Board President Report**
  - We are excited to launch a new school year
  - We will cover many of the things in the HOS report but of most importance is the upcoming DESE charter renewal.
- IV. Head of School Report**
  - [9.2.25 HOS Report](#)
  - Excited about the school year and doing the work we came to do. I was introduced to the summer work of a charter school.
  - We have a lot of new school members, this is expected with changes, but we have a solid foundation. This year will be focused on coherence, culture and sustainability.
  - If you are interested in participating in the Board Focus panel with DESE please let me know.
  - Current enrollment is 346, with some expected attrition as families settle into the year. This number will fluctuate but the team is working hard
  - Attendance is very challenging and will be a big focus of the school year. We want to be at 93% daily attendance. We have started outreach, the team is keeping track of attendance and has been doing calls and home visits.
  - Staffing: 20 new staff have been hired and onboarded including our new HR manager.
  - Professional development and new teacher mentoring are both underway.

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- We have launched the Encore program which we believe will be a highlight of our school program. 100% of our students are able to now access other areas of interest and develop their skills.
- Dr. Bott: Happy September. For those of you who don't know me I am the Chief of Academics at CACPS. A big part of the work I am doing is implementing HQIM. We are an EL school including using their new updated curriculum which is more culturally responsive and digestible for our teachers. We saw really exciting growth in reading, but we have lingering needs in writing and math. EL does have a gap in writing and explicit writing instruction. We have partnered with a consultant that will support with how to teach writing using the principal of SFL. Additionally we are working to build content knowledge and standards understanding in Math. We are going to build in intentional times for our staff to be math learners so that they understand their content deeply.
- Rick: Big conversation around AI. You are talking about writing. I just thought I would get a comment about how students might be using AI. Just wanted your thoughts on that.
- Dr. Bott: As a graduate student the professor showed us how to use AI in our dissertation. Before we rely on technology we need to teach students how to write and the purpose of who you are writing for and what the intent is. Kids learn to be excellent writers by deconstructing writing to understand why the authors made the choice they made. Purpose, structure and language are all necessary to be critical consumers. AI can be used in the revision process. We all know saying no never makes them want to do it more, so we want to teach the why and how and how to use it responsibly.
- Yves: It is really symbolic for students to not have what they need. I'm really glad that you are doing that so that they don't stand out and that they are decked out in the same way. It is reassuring to know that you go the extra mile
- We can all look back at our lived experiences and we have imposter syndrome. You look at places like northeastern they have a very different profile. We want them to remain positive and to feel supported and the first step is to ensure that they have what they need. We are definitely excited and invested in their success. Mr. Mai our coordinator is on it, he is at the homes, on the Amtrak to see them, he is all over the place to ensure that they are supported.
- Rick: making a financial commitment. Is there a number that would be beneficial to support these alumni and is this something that we can offset. Each of us could do something that would support, and this would be something that would be more that we could help with.
- Looking at other schools how do we ensure that they can get back and forth and any donation would be helpful.
- Rick: We could think of that number.
- Sebastian: When I first got on the board, they would talk about students going to college. How many actually went, how many matriculated, how many finished?
- RL: Will share the impact report for Alumni

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- We can also share this data at the next meeting
- Review of Charter School renewal process.

**V. Finance Committee Report**

- No report

**VI. Academic Committee Report**

- Rick: We have a list of dates, please be sure that you have received it. RL and LaShae will be sure all dates and invites have been sent.
- Priorities: We will go over our focus, professional development and the screening process. We will also ground ourselves in our instructional focus for the year. By the second meeting we will have more of our data which will help inform the strategic plan.

**VII. New Business**

- Upcoming opportunity to present to grade two in connection with their unit on School and Education as a universal right.

**VIII. Adjourn**

- 6:02 PM

**Enclosures**

- Minutes from [July 29, 2025](#)
- [Head of School Report](#)