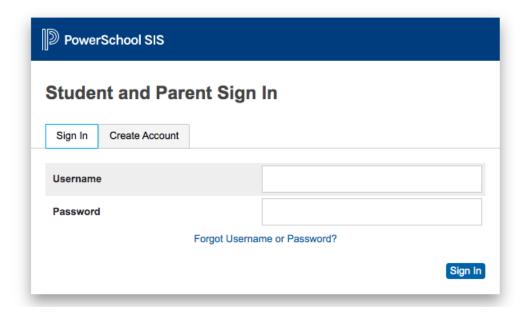
## **Logging into Your PowerSchool Student Account**

You'll need the \*Confidential\* Username and Password *that is provided to you by admin*.

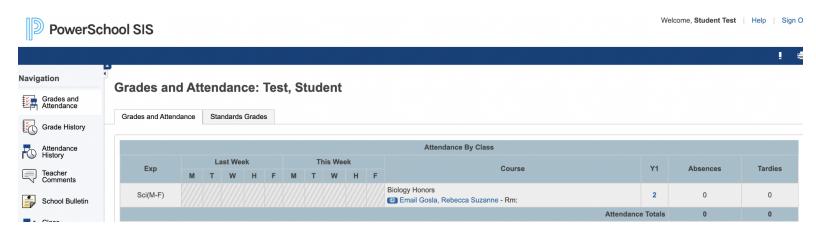
### **How to Login:**

- 1. In an Internet browser (e.g. Safari, Firefox, Chrome), go to this website: <a href="https://codmanacademy.powerschool.com/public/home.html">https://codmanacademy.powerschool.com/public/home.html</a>
- \*Important: You must use this <u>specific link.</u> Do not Google search "PowerSchool", it will take you to the incorrect website.
  - 2. Click on the white **Sign In** tab. It will look like this:



- 3. Enter your Username and Password
- 4. Click the blue **Sign in** button.

# **Navigating the Home Page of the Portal**



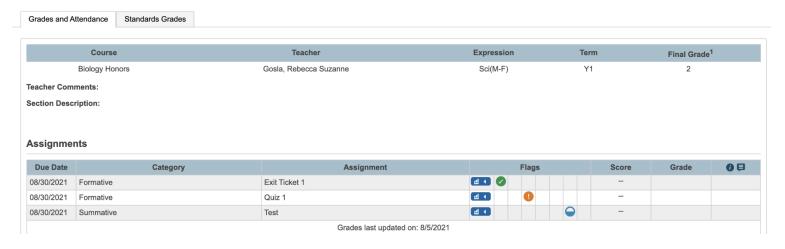
Once you've logged in, you'll see a page that looks similar to above.

### 1. Grades and Attendance

- a. Can see overall class grade **the blue-shaded number in the Y1 column** (the 2 in the picture)
- b. Can see total absences and tardies for each class.

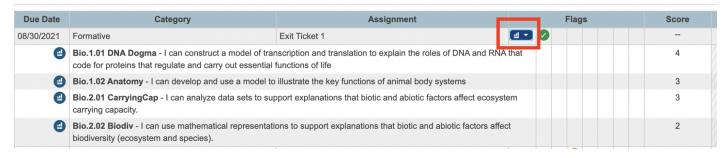
Click on your overall class grade (the 2 in the picture) and see more details. That screen will look like this:

## **Class Score Detail: Test, Student**

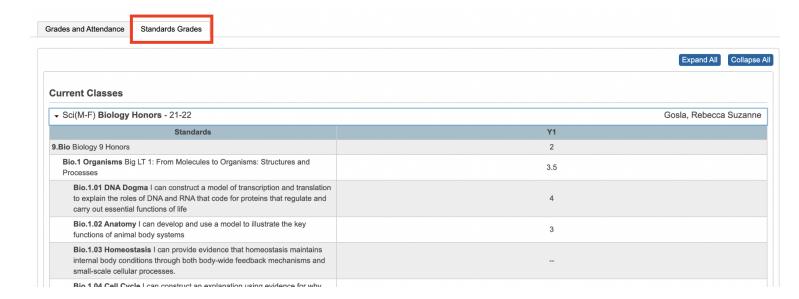


- a. Here you can see teacher comments, and flags if assignments are missing.
  - i. The orange exclamation point symbol means an assignment is missing.
- b. Click on the dark blue drop down arrow on an assignment to your grades for that particular assignment:

#### **Assignments**



Click on **Standards Grade** tab to the right of Grades and Attendance and you'll see this screen:



a. Here you can see overall grades for each standard that has been graded so far in the year (for each class).

# 2. Grade History

a. See grades from past years

## 3. Attendance History

a. See more detailed attendance for this year.

### 4. Teacher Comments

- a. See teacher comments for each class.
- b. Click on blue Email "Teacher Name" to directly email your teacher.

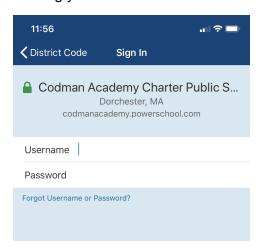
### Signing into the App once you have created an account!

You can download the app from your smartphone's app store. To download, search "PowerSchool Mobile" in the app store. It is free, and can be used on an iPhone or Android.

Log in to the app using Codman's school code SRDX

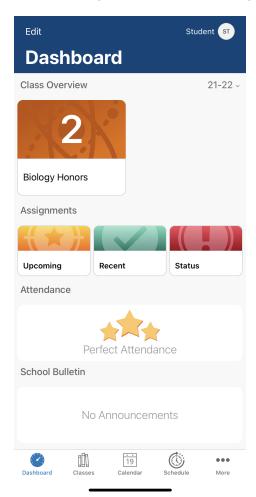


2. Sign in using your Username and Password

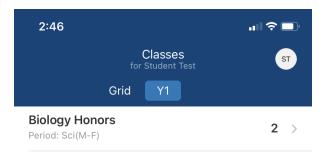


3. The home screen looks like this. You can see your grades, upcoming or missing assignments, and attendance.

\*Pro Tip: If you click on "Status", you'll be able to see any missing or incomplete assignments.



4. If you click "Classes" at the bottom of the screen, and then click on Y1, you'll get to this screen that lists all of your classes:



5. Click on a class (example: Biology Honors), and you'll reach this screen which can show you detailed information about your attendance and your grades on specific standards. You can also easily email your teacher if you need to.

